HOW TO LOG IN AND ACCEPT/DECLINE YOUR FINANCIAL AID

Go to my.fhtc.edu
- Login at the top left-hand side of the screen using your FHTC username and password
- Now on the left-hand side of the screen under the Quick Links click on: **Financial Aid**

You should now be on the Financial Aid Portal
- Click on the **MENU** button at the top left-hand side of the screen
- Select **ACCEPT AWARDS**
- Read the terms and conditions, you will have to check the box to agree and continue

You should now be on your **ACCEPT AWARDS** page
- Be sure to scroll down the page to navigate to YOUR AWARDS section at the bottom
- You can **accept or decline** your awards by clicking the drop-down box next to each award
  - Loan amounts can be lowered, if needed, by clicking in the amount box
- When you are finished, click on **SUBMIT** at the bottom

Please note:
If you decide to accept student loans, and are a first-time borrower, be sure to complete the required **Entrance Loan Counseling:** https://studentaid.gov/entrance-counseling/ and **Master Promissory Note (MPN)**: https://studentaid.gov/mpn/ .