

**Flint Hills Technical College**  
**BOARD OF TRUSTEES MINUTES**  
**Conference Room C**

**April 9, 2018**

**I. CALL TO ORDER**

Mark Remmert, Chair, called the meeting to order at 4:02 PM.

**II. ROLL CALL**

Members present: Pat Wiederholt, Ken Roemer, Dr. Jim Williams, Mark Remmert

Members absent: Grant Riles, Joe Pimple, Beth Voorhees

**III. ADOPTION OF THE AGENDA**

Upon a motion made by Dr. Jim Williams to approve the agenda, seconded by Ken Roemer, the motion unanimously passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors.

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

A. Phi Beta Lambda State Conference Winners – Lori Moore, Business Technology Instructor

- Lori introduced Megan Gutierrez. Megan is a Business student who placed at the State Conference and will go to National's in the summer. Megan shared some of her experiences.
  - FHTC Student's results at the Conference:
    - Andrea GuillenRamos – 2<sup>nd</sup> in Administrative Technology
    - Megan Gutierrez – 2<sup>nd</sup> in Job Interview, 2<sup>nd</sup> in Management Concepts, 3<sup>rd</sup> in Organizational Behavior & Leadership
    - Luke Gitchel – 1<sup>st</sup> in Programming Concepts, 2<sup>nd</sup> in Website Design
    - Zachary Simmons – 2<sup>nd</sup> in Network Concepts, 2<sup>nd</sup> in Programming Concepts
  - Students who placed 1<sup>st</sup> or 2<sup>nd</sup> in each category may participate in Nationals.

B. Program Highlight – Practical Nursing, Kim McNeese, Nursing Director and Instructor

- Current Enrollment in the Practical Nursing Program is 16-1<sup>st</sup> semester students and 24-2<sup>nd</sup> semester students.
- Began offering Kaplan Admission Testing in the fall of 2017. Kaplan is free to students.
- 2017 Annual NCLEX Pass Report: 78.95% (first time test takers)
- Students and faculty participate in a variety of community services.

**VI. CONSENT AGENDA**

A. Minutes from March 12, 2018 Board Meeting

B. Warrants

C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirement

Upon a motion made by Dr. Jim Williams to approve the Consent Agenda, seconded by Ken Roemer, the motion unanimously passed.

**VII. ACTION ITEMS**

A. Approval of Financial Reports – Nancy Thompson, VP of Business Services

Upon a motion made by Pat Wiederholt to approve the Financial Reports, seconded by Ken Roemer, the motion unanimously passed.

- B. Approval of changes to Policy 6.36 Drug-Free College Policy– Jacinda Kahle, Director of Human Resources
- Name change to – Drug, Alcohol, and Campus-Wide Tobacco Policy

Dr. Jim Williams moved to approve the changes to Policy 6.36 with the additional change of wording on page two, last paragraph to read: ‘Violation of this policy may result in the student being reported to the appropriate law enforcement officials, in accordance with state law. Violation of this policy may result in the student being suspended or expelled.’ Pat Wiederholt seconded. The motion unanimously passed.

- C. Approval of changes to Policy 7.01 – Policies Against Harassment, Sexual Misconduct, Sexual Violence and Discrimination.
- Old Policies 3.19 and 6.27 will now be found under Policy 7.01
  - Policy 7.01 applies to all faculty and students.

Pat Wiederholt moved to approve the changes to Policy 7.01 with the changes of wording on page 13, the last sentence under subtitle “Bullying” to read: ‘Students who violate the bullying prohibition may be reported to local law enforcement.’ and change the title of 7.01 to coincide with the order of the subtitles. Ken Roemer seconded. The motion unanimously passed.

- D. Approval to adopt Policy 7.02 – Student Pregnancy Policy

Upon a motion made by Pat Wiederholt to adopt Policy 7.02, seconded by Dr. Jim Williams, the motion unanimously passed.

## **VIII. DISCUSSION ITEMS**

- A. Admissions Appeal Process – Brenda Carmichael, Dean of Enrollment Management
- FHTC previously used a waiver system.
  - This process will provide consistency and fairness to students with the specific criteria for appeal.
- B. Graduation – President Dean Hollenbeck
- Dental Hygiene Pinning is May 18, 6:00 p.m. in the FHTC Conference Center
  - Graduation is May 19, 10:00 a.m. at the Civic Auditorium.
- C. College Report – President Dean Hollenbeck
- The Foundation Gala is Friday, April 13.
  - Legislature has approved the education bill.
  - Negotiations will begin soon for the Master Agreement Employees.
  - Two of our board members will have completed their terms with FHTC on June 30, 2019. Dr. Jim Williams, ESU representative and Beth Voorhees, At-Large.

## **IX. EXECUTIVE SESSION**

At 5:30pm Pat Wiederholt moved that the board go into executive session to discuss the president’s evaluation pursuant to non-elected personnel exception under KOMA and that the open meeting shall resume at 5:50pm. Dr. Jim Williams seconded. The motion unanimously passed.

At 5:50pm Ken Roemer moved to extend the executive session until 5:55pm. Pat Wiederholt seconded. The motion unanimously passed.

At 5:55pm the open meeting resumed.

Upon a motion made by Dr. Jim Williams to continue President Dean Hollenbeck’s employment, seconded by Ken Roemer, the motion unanimously passed.

## **X. ADJOURNMENT**

Upon a motion made by Dr. Jim Williams to adjourn the meeting, seconded by Ken Roemer, the meeting adjourned at 5:57pm.