

**Flint Hills Technical College**  
**BOARD OF TRUSTEES MINUTES**  
**Conference Room C**

**March 12, 2018**

**I. CALL TO ORDER**

Mark Remmert, Chair, called the meeting to order at 4:00 PM.

**II. ROLL CALL**

Members present were: Pat Wiederholt, Ken Roemer, Grant Riles, Dr. Jim Williams, Mark Remmert, Joe Pimple and Beth Voorhees

**III. ADOPTION OF THE AGENDA**

Upon a motion made by Grant Riles to approve the agenda, seconded by Pat Wiederholt, the motion unanimously passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors.

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

- CODA (Commission on Dental Association) Final Report – Monica Graves, Dental Assisting Instructor
  - FHTC recently requested a change in the Dental Assisting Program(DNA) so that high school students may take DNA Classes. It has been approved that high school students may take 3 classes in the fall and 3 in the spring their senior year.
- “Young Women in STEM” – Monica Graves
  - Monica and 3 students attended and presented at the STEM Program at Emporia State University. This program provides different science ‘hands on’ activities for middle school girls.
- Dental Hygiene student presentations – Monica Graves
  - Several Dental Hygiene students presented oral hygiene instruction at Timmerman Elementary School.
- Community Baby Shower - Kim McNeese, Nursing Director
  - Newman Regional Hospital and the founders of the Wade Barrett Memorial Fund sponsored a community baby shower and informational program for expectant and new mothers. Nursing students and instructors participated in the program. 113 ‘Pack N Play’s were given to the participating mothers.
- Nursing Scholarships – Kim McNeese
  - Stormont Vail Hospital in Topeka, Kansas has chosen FHTC Nursing Students to be potential scholarship participants. Recipients will be eligible for \$3,500 each school year and must agree to one year of employment at Stormont Vail Hospital.
- Innovative Technology Grant Award – Steve Loewen, VP of Instructional Services
  - The Industrial Engineering Program received a Grant of \$10,844 for purchasing 8 servo drive units.
  - FHTC is one of very few colleges across the country that teach this fairly new technology.
  - Bradbury, Inc. and Stanion were our industry partners.
- FHTC Named 2019 Aspen Top 150 for Community (2 year) College Excellence – Steve Loewen
  - The Aspen Award is the nation’s signature recognition of high achievement and performance among America’s community/technical colleges.
  - Aspen recognizes institutions for exceptional student outcomes in four areas:
    - Student learning
    - Certificate an degree completion
    - Employment and earnings
    - Access and success for minority and low-income students

- Proposed Culinary Arts Renovation – President Dean Hollenbeck and Bobbi Pearson, Architect
  - Drawings of the proposed renovation were presented.
  - The renovations will also include a Chemistry Lab which will be used in other programs

## **VI. CONSENT AGENDA**

- A. Minutes from February 12, 2018 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirement

Upon a motion made by Dr. Jim Williams to approve the Consent Agenda, seconded by Ken Roemer, the motion unanimously passed.

## **VII. ACTION ITEMS**

- A. Approval of Financial Reports – President Dean Hollenbeck
  - Cash balance is down compared to this time last year, but increased as compared to FY16.
  - Moved \$400,000 to our KMIP (Kansas Municipal Investment Pool) account. The interest is up to 1.41% APR for 30-90 days.
  - The FY17 year-end adjustment entries from the auditors were entered in February, which changed the Allowance for Bad Debts and Account Payable accounts.
  - Other Income: The increase in revenue collected is from additional Production account payments.
  - Comparing last year's total revenue to this year, revenue is down considerably. This is largely due to the revenue received from the sale of the construction houses in the first quarter of FY17. Total expenses for this year are just slightly lower than at this time last year.

Upon a motion made by Dr. Jim Williams to approve the Financial Reports, seconded by Joe Pimple, the motion unanimously passed.

- B. Approval of FY19 Tuition and Fees – Lisa Kirmer, VP of Student Services
  - No increase in regular tuition or differential tuition.
  - No increase in college fees.
  - A few programs have additional fees which are used for consumable items used in the classroom.

Upon a motion made by Pat Wiederholt to approve the FY19 Tuition and Fees, seconded by Beth Voorhees, the motion unanimously passed.

## **VIII. DISCUSSION ITEMS**

- A. Open House – Lisa Kirmer, VP of Student Services
  - FHTC is not having the traditional Open House this year. A lot of energy and money was put in to the Wrangler Rally in the fall. Saturday, April 7 will just be an enrollment day.
- B. Perkins Program Improvement Grant – March Quarterly Report – Steve Loewen, VP of Instructional Services
  - Summary of the months of December through February with Core Indicators
  - FHTC met 27 out of 30 targets and met all of the core indicators.
- C. College Report – President Dean Hollenbeck
  - April 13<sup>th</sup> is the Foundation Gala
  - Met with Washburn University concerning the KANTrain Project Grant (Welding) on February 23<sup>rd</sup>.
  - President Hollenbeck and Jeanine McKenna are working on the Manufacturers Council and workforce initiatives.
  - President Hollenbeck and VP of Business, Nancy Thompson, met with Insurance Agent to update the property insurance.

## **IX. ADJOURNMENT**

Upon a motion made by Beth Voorhees to adjourn the meeting, seconded by Ken Roemer, the meeting adjourned at 5:51 PM.