

**Flint Hills Technical College
BOARD OF TRUSTEES MINUTES
Conference Room C**

December 11, 2017

I. CALL TO ORDER

Mark Remmert, Chair, called the meeting to order at 4:00 PM.

II. ROLL CALL

Members present were: Pat Wiederholt, Ken Roemer, Grant Riles, Dr. Jim Williams and Mark Remmert.

Absent: Joe Pimple and Beth Voorhees

III. ADOPTION OF THE AGENDA

Upon a motion made by Pat Wiederholt to approve the agenda, seconded by Ken Roemer, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors.

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

Program Highlight – Industrial Engineering Technology(IET) – David Budke and Chris Wilson, Instructors

- 65 students currently enrolled.
- Enrollment increase efforts:
 - IET and FHTC celebrated Manufacturing Days by hosting 40 students from area schools
 - Chris and David attended the ESSDACK (Educational Services and Staff Development Association of Central Kansas) conference in Hutchinson, KS in November. 5500 students were in attendance.
- Beginning average wages/salaries
 - Industrial Electrician – National-\$24.49; Kansas-\$24.00
 - Industrial Mechanic – National-\$21.30; Kansas-\$22.50
 - Controls Engineer – National-\$68,000; Kansas-\$55,000

VI. CONSENT AGENDA

A. Minutes from November 13, 2017 Board Meeting

B. Warrants

C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements

Upon a motion made by Ken Roemer to approve the Consent Agenda, seconded by Dr. Jim Williams, the motion unanimously passed.

VII. ACTION ITEMS

- Approval of the FY 2017 Audit – Neil Phillips, Jarred, Gilmore & Phillips, CPA
 - FHTC is in compliance of Kansas statutes – no violations were found.
 - Financial Statement Findings – None
 - Federal Award Findings and Questioned Cost - None

Chair Mark Remmert requested the “acceptance” of the Audit as he felt “approval” was not the correct term to use for this purpose.

Upon a motion made by Grant Riles to accept the FY 2017 Audit, seconded by Pat Wiederholt, the motion unanimously passed.

A. Approval of Financial Reports – Nancy Thompson, VP of Business Services

- End of November cash balance is right on target with last year.
- Overall revenue is down as are expenses.

Upon a motion made by Pat Wiederholt to approve the Financial Reports, seconded by Dr. Jim Williams, the motion unanimously passed.

B. Approval of BAT Program Changes and EST Program Changes – Steve Loewen, VP of Instruction

Upon a motion made by Dr. Jim Williams to approve the changes both to the BAT Program and EST Program and recommend them for approval to the Kansas Board of Regents, seconded by Pat Wiederholt, the motion unanimously passed.

VIII. DISCUSSION ITEMS

1. FY 17 December Perkins Progress Report – Steve Loewen, VP of Instructional Services

- Converted several existing courses to an online/hybrid format.
- Strengthened student numeric and problem-solving skills. For the summer 2017 semester, 13 of 19 students successfully completed the courses, an 81.25% success rate.
- Signed a new 2+2 articulation agreement between FHTC’s Hospitality/Culinary Art (HCA) AAS degree program and Kansas State University’s Hospitality Management BS degree program.
- 14 high schools meet with FHTC regularly as part of the Career Clusters Consortium.
- Six instructors were involved in internships in various businesses and industries.

2. Strategic Plan – Denise Gilligan, Director of Information Resources

- For each strategic plan goal and strategy, designated “owners” were asked to submit action steps that should be taken over the course of the next two years to meet the designated goal. These action steps will be tracked, documented and measured to help inform the next strategic planning process.
- Will update the Board on action steps completed each semester.
- Spring of 2019 – start making the next 5-year plan to launch at the end of 2020.

3. College Report – President Dean Hollenbeck

- Employee Holiday Pot Luck will be December 13th.
- Nursing Pinning is December 20th, 4:00pm in the Conference Center.
- Graduation is December 20th, 6:30pm at the Downtown Campus.
- New curtains for the auditorium at the Downtown Campus were purchased.
- A conference for superintendents, principals and counselors was held on December 6th. There were 60 attendees. The Army National Guard gave a presentation and gave rides in 2 Black Hawk Helicopters. It was a very enjoyable and productive conference.

IX. ADJOURNMENT

Upon a motion made by Ken Roemer to adjourn the meeting, seconded by Grant Riles, the meeting adjourned at 5:45 PM.