

**Flint Hills Technical College
BOARD OF TRUSTEES MINUTES
Conference Room C**

November 13, 2017

I. CALL TO ORDER

Mark Remmert, Chair, called the meeting to order at 4:01 PM.

II. ROLL CALL

Members present were: Pat Wiederholt, Ken Roemer, Grant Riles, Dr. Jim Williams, Joe Pimple, Beth Voorhees and Mark Remmert.

Absent: none

III. ADOPTION OF THE AGENDA

Upon a motion made by Beth Voorhees to approve the agenda, seconded by Pat Wiederholt, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors.

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

- Troy Hobelmann, Automotive Parts & Services Supervisor, was recognized for earning the ASE Automobile Parts Certification.
- Senator Moran toured the Peasley Industrial Engineering Program. The Senator had a nice article in his newsletter about the visit. – Rick Vilander, Technology Division Chair
- Governor Brownback signed a “Careers in Energy Week Proclamation” on September 30, 2017. A couple of our Power Plant students and one of our instructors attended the signing.

Program Highlight – Network Technology (NET) – Adam Starr, NET Instructor

- Students completing the NET Program will be able to:
 - Install, configure, and troubleshoot computer networks.
 - Manage, maintain, and secure common network services.
 - Prepare to take CompTIA, Linux Professional Institute, Microsoft, and Cisco certification exams.
- The average annual wages for Computer Network Support Specialists in Kansas is \$58,010 and \$72,440 for Network and Computer Systems Administrators
- Students are required to participate in an internship, where they will receive real life on-the-job training.
- 31 students are currently enrolled in the program.

VI. CONSENT AGENDA

A. Minutes from October 9, 2017 Board Meeting

B. Warrants

C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements

Upon a motion made by Grant Riles to approve the Consent Agenda, seconded by Ken Roemer, the motion unanimously passed.

VII. ACTION ITEMS

A. Approval of Financial Reports – Nancy Thompson, VP of Business Services

Upon a motion made by Dr. Jim Williams to approve the Financial Reports, seconded by Joe Pimple, the motion unanimously passed.

B. Approval of Policy 3.18 HR Personal Illness Pool Amendment – Jacinda Kahle, Director of Human Resources

Upon a motion made by Pat Wiederholt to approve the amended Policy 3.18 HR Personal Illness Pool, seconded by Joe Pimple, the motion passed with 2 abstaining.

C. Approval of Policy 3.09 HR Employees Suspension Amendment– Jacinda Kahle, Director of Human Resources

Upon a motion made by Grant Riles to approve the amended Policy 3.09 HR Employees Suspension, seconded by Beth Voorhees, the motion unanimously passed.

D. Approval of Policy 2.13 Finance-Reimbursement of Expenses Amendment – Nancy Thompson, VP of Business Services

Upon a motion made by Beth Voorhees to approve the amended Policy 2.13 Finance-Reimbursement of Expenses, seconded by Ken Roemer, the motion unanimously passed.

E. Approval of amendment of the Student Handbook Finance Policy – Lisa Kirmer, VP of Student Services and Nancy Thompson, VP of Business Services

Upon a motion made by Dr. Jim Williams to approve the amended Student Handbook Finance Policy, seconded by Beth Voorhees, the motion unanimously passed.

VIII. DISCUSSION ITEMS

1. Business Administrative Technology (BAT) Program Revision & Name Change – Lori Moore, Don Eusey, and Kenda O'Mara, BAT Instructors

- The changes will help develop 2+2 programs with 4 year institutions, making the Program more marketable for students.
- Students obtaining jobs in small businesses will have a broader knowledge of business with more administrative capabilities and skills.
- Current students and high school counselors were surveyed to see if these changes would be beneficial to students. Positive feedback was given. A large percentage of students were interested in 2+2 programs.
- The name will be changed to: Business Technology
- The changes will help with KBOR Program Eligibility Requirements

2. Emergency Medical Services (EMS) – Program Subordinate Award Levels - Barb Evans, EMS Instructor

- With the changes students will have 2 avenues to obtain a technical certificate:
 - Emergency Medical Responder and Emergency Medical Technician – 18 credit hours
 - Emergency Medical Responder, Emergency Medical Technician, Anatomy & Physiology, and Interpersonal Communications – 26 credit hours

- Students enrolled in 18 credit hours may apply for financial aid.
 - This is not changing current credit, it is grouping them for certification.
3. College Update – President Dean Hollenbeck
- Wrangler Rally is Thursday, November 16. We are expecting 500 high school students to attend. The students will be able to visit a program, watch demonstrations and participate in hands-on activities.
 - Several programs participated in the ESSDACK College & Career Fair. 5500 high school and middle school students attended. This is a showcase for technical education. Students could observe and participate in activities in programs from several technical colleges all over the state.
 - Ribbon Cutting for the Reeble Student Success Center will be held Tuesday, November 14th at 11:30 a.m.
 - FHTC dealt with a security issue on November 6th. With the help from the Emporia Police Department, Kansas Highway Patrol and Silverson Security Agency, the college was kept safe and secure.
 - Employee Holiday Pot Luck Lunch will be December 13th at 11:30 a.m.

IX. ADJOURNMENT

Upon a motion made by Beth Voorhees to adjourn the meeting, seconded by Dr. Jim Williams, the meeting adjourned at 5:40 PM.