

**Flint Hills Technical College  
BOARD OF TRUSTEES MINUTES  
Conference Room C**

**June 12, 2017**

**I. CALL TO ORDER**

Beth Voorhees, Chair, called the meeting to order at 4:00 PM

**II. ROLL CALL**

Members present were: Mark Remmert, Dr. Jim Williams, Pat Wiederholt, Ken Roemer, Joe Pimple and Beth Voorhees

Absent: Grant Riles

**III. ADOPTION OF THE AGENDA**

Upon a motion made by Ken Roemer to approve the agenda, seconded by Dr. Jim Williams, the motion unanimously passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors.

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

- Monica Graves, HHS Division Chair, reported that the Company *Best Colleges* ranked FHTC #23 on their Top 50 Dental Hygienist Schools List.
- Program Highlight – Power Plant Technology Program(PPT) – Jeff Devilbiss, Instructor
  1. The PPT Program was started in 2001
  2. The program has strong industry relationships.
  3. Three delivery strategies are used – traditional classroom, online classes, and facilitated secondary delivered at cooperating high schools.
  4. Careers in this area – Power Plant Operator and Electricians
  5. 70 – 100% Job Placement in the last couple of years

**VI. CONSENT AGENDA**

- A. Minutes from May 8, 2017 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements
- D. FHTC property sold

Upon a motion made by Pat Wiederholt to approve the Consent Agenda, seconded by Mark Remmert, the motion unanimously passed.

**VII. ACTION ITEMS**

- A. Approval of Financial Reports – Nancy Thompson, VP of Business Services

- Timing issues between May 2016 and May 2017 reflect the difference in the accounts receivable balance.
- Expenses – \$110,000 annual software fee in the AV software column is typically paid in June but was paid in May this year.
- Summer payroll comes out in June.
- Required to send \$1200 back to the State for SB155.

Upon a motion made by Ken Roemer to approve the Financial Reports with the correction of a date change, seconded by Dr. Jim Williams, the motion unanimously passed.

B. Graphic Arts Technology Lease – Nancy Thompson, VP of Business Services

Upon a motion made by Dr. Jim Williams to approve the Graphic Arts Technology Lease, seconded by Joe Pimple, the motion unanimously passed.

C. Course Fee for IV Therapy – Lisa Kirmer, VP of Student Services

Upon a motion made by Joe Pimple to approve the course fee for IV Therapy, seconded by Mark Remmert, the motion unanimously passed.

D. Policy 4.09 Carry Concealed Handguns (CCH) and Open Carry Handguns – Jacinda Kahle, Director of Human Resources

Upon a motion made by Dr. Jim Williams to approve Policy 4.09 Carry Concealed Handguns and Open Carry Handguns, seconded by Ken Roemer, the motion unanimously passed.

## VIII. DISCUSSION ITEMS

A. Assessment Project Progress Report – Denise Gilligan, Director of Information Resources and Assessment

- The goal of the Assessment Project is to determine how we can better serve our students.
- Three areas we are working towards first:
  - Students will be able to effectively communicate with a diverse group of people.
  - Students will apply problem solving skills.
  - Students will demonstrate professionalism.

B. College Update – President Dean Hollenbeck

- On June 22<sup>nd</sup> FHTC will host a Steak Fry for Business and Industry, sponsored by the RDA.
- We are in the process of trying to fill 2 or 3 positions. We are currently interviewing for the Hospitality/Culinary Arts position.
- President Hollenbeck will be attending KBOR meetings this week.
- The Executive Team will be in Goodland, KS next week for a retreat for technical institutions.
- We have hired an outside source to do the majority of the mowing and yardwork on the main campus.
- Approximately 300 students graduated from FHTC this year.
- The Foundation is in the process of procuring funding for three upcoming projects:
  1. Expansion of the welding building.

2. Remodel and upgrade of appliances in the Culinary Arts kitchens.
3. Remodel of the Student Services Center – new furniture, carpet, paint, etc.

**IX. ANNOUNCEMENT OF SPECIAL BOARD MEETING**

The Board will meet by phone on Thursday, June 29 at noon. The FY 18 Budget and final FY 17 Expenses will be on the agenda for approval.

**X. ADJOURNMENT**

Upon a motion made by Pat Wiederholt to adjourn the meeting, seconded by Ken Roemer, the meeting adjourned at 5:45 PM.