

**Flint Hills Technical College
BOARD OF TRUSTEES MINUTES
Conference Room C**

January 9, 2017

I. CALL TO ORDER

Beth Voorhees, Chair, called the meeting to order at 4:01 PM

II. ROLL CALL

Members present were: Ken Roemer, Joe Pimple, Pat Wiederholt, Dr. Jim Williams, and Beth Voorhees

Absent: Mark Remmert and Grant Riles

III. ADOPTION OF THE AGENDA

Upon a motion made by Pat Wiederholt to approve the agenda, seconded by Dr. Jim Williams, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors.

V. SPECIAL ACTION ITEM

Approval of Annual Audit for fiscal year 2016

- Neil Phillips from Jarred, Gilmore & Phillips, PA presented the 2016 Annual Audit

Upon a motion made by Dr. Jim Williams to approve the 2016 Annual Audit, seconded by Ken Roemer, the motion unanimously passed.

VI. AWARDS, RECOGNITIONS, ACHIEVEMENTS

President Hollenbeck announced the following:

- Jacinda Kahle, Human Resource Director, received a Master's Degree from Emporia State University
- Gwen Clements, Admissions Specialist, made the Dean's Honor Roll at Fort Hays State University.
- The Kansas Board of Regents approved FHTC's Performance Agreement for FY 17-19. Vice President Lisa Kirmer is on a KBOR committee that is evaluating and making recommendations for changes to the current Performance Agreement process.

Program Highlight – Dental Hygiene – Rhonda Weatherbie, HYG Director

- Second-year students attended Board Reviews in Dallas, Texas.
- Working with KS Bureau of Oral Health – implementing online extended care permit in the state of Kansas.
- Rhonda and a first-year student just returned from a medical mission trip in El Salvador.
- Rhonda is planning a medical mission trip to Honduras in July for students.

VII. CONSENT AGENDA

- A. Minutes from December 12, 2016 Board Meetings
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements

Upon a motion made by Pat Wiederholt to approve the Consent Agenda, seconded by Joe Pimple, the motion unanimously passed.

VIII. ACTION ITEMS

- A. Approval of Financial Reports - Nancy Thompson, Vice President of Business Services
 - Cash Balance is up compared to last year at this time.
 - Expenses are lower than last year.

Upon a motion made by Ken Roemer to approve the Financial Reports, seconded by Joe Pimple, the motion unanimously passed.

- B. Approval of Disposal of Property – President Dean Hollenbeck
 - President Hollenbeck requested to have Navrats sell the used chairs and tables from the conference room for the college.

Upon a motion made by Dr. Jim Williams to approve the disposal of property, seconded by Joe Pimple, the motion unanimously passed.

- C. Approval of FY17/18 Academic Calendar – Steve Loewen – Vice President of Instruction
 - A revised FY17/18 Academic Calendar was presented to the Board. (Attached to minutes)
 - The difference between the calendar presented at the meeting and the calendar sent previously in the Board Packet is:
 - Revised calendar has 88 instructional days per semester instead of 85.

Upon a motion made by Dr. Jim Williams to approve the FY 17/18 Academic Calendar, seconded by Ken Roemer, the motion unanimously passed.

IX. DISCUSSION ITEMS

- A. College Report – Dean Hollenbeck, President
 - President Hollenbeck is having preliminary meetings with ESU concerning 2+2 Agreements.
 - Several employees will be attending the Kansas Workforce Summit next week in Topeka.
 - Ribbon Cutting ceremony for the Remodeled Conference Center will be February 1 at 4pm.

X. ADJOURNMENT

Ken Roemer moved to adjourn the meeting; Joe Pimple seconded. Meeting adjourned at 5:07 PM.