

**Flint Hills Technical College
BOARD OF TRUSTEES MINUTES
October 10, 2016**

I. CALL TO ORDER

Mark Remmert, Vice Chair, called the meeting to order at 4:02 P.M.

II. ROLL CALL

Members present were: Ken Roemer, Joe Pimple, Mark Remmert, Grant Riles, Pat Wiederholt, and Dr. Jim Williams

Absent: Beth Voorhees

III. ADOPTION OF THE AGENDA

Upon a motion made by Pat Wiederholt to approve the agenda, seconded by Grant Riles, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors.

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

Immunization Clinic – Tricia Parks, Nursing Instructor

- The Nursing Program, along with Walmart Pharmacy, held an Immunization Clinic on September 27, 2016
- Students, employees and their families were invited to participate. Immunizations were offered for individuals age 8 and up.
- 48 immunizations were given.

Governor's Proclamation for Careers in Energy Week – Jeff Devilbiss, Power Plant Instructor

- Jeff attended the signing of the Governor's Proclamation at the Capitol.
- 25 Governor's around the country have signed a similar proclamation.

Dental Hygiene Clinical Site Agreements – Rhonda Weatherbie, Dental Hygiene Instructor

- Students participate in clinicals at the VA Hospital in Topeka. They are supervised by the dentists and have received good reports.
- Students also participate in clinicals at Holiday Resort. They provide full Hygiene care in 4 rotations.
- Rhonda also mentioned 2 opportunities for students to participate in dental mission work in El Salvador and Honduras.

Dental Hygiene CODA Site Visit – Rhonda Weatherbie, Dental Hygiene Instructor

- Received very good reviews with just one minor recommendation.

Certifications for Handheld Radiation Devices – Monica Graves, Health Division Chair

- Monica Graves and Deb Illk, Dental Assisting Instructors, received certification for Handheld Radiation Devices. These devices may be taken out in the field where x-ray machines are not available.

Delete Blood Cancer Event – Monica Graves, Health Division Chair

- FHTC partnered with ESU to bring Earl Young, Olympian, to Emporia. Earl is a cancer survivor.

- Students and employees could register and be tested to become donars.
- 85 participants

Program Highlight – Computer Program Design and Development – Karen Christy, IT/Arts Division Chair

- Computer Program Design & Development is one of the fastest growing careers.
- 27 students enrolled in CPD.
- Karen is working on getting the entire program as an online program.
- Employers usually require a Bachelor’s Degree in the field but some are beginning to accept Associate’s Degrees now because of a shortage of employees.

VI. CONSENT AGENDA

It was brought to the Board’s attention that the minutes attached to the Board Packet were not the minutes to the September meeting but were minutes from the August 8th meeting. The minutes for the September 12th meeting will be included in November’s Board Packet and will be voted on at the November meeting.

A. Warrants

B. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements

Upon a motion made by Dr. Jim Williams to approve the consent agenda, seconded by Joe Pimple, the motion unanimously passed.

VII. ACTION ITEMS

A. Approval of Financial Reports - Nancy Thompson, Vice President of Business Services

- Received the financial aid payment in September.
- Sold the construction house and received the \$83,000 payment.
- Expenses appear higher in September compared to last year because of timing issues (October 1 payroll and some payments came out in September this year rather than October.)
- Annual audit is scheduled for next week.

Upon a motion made by Dr. Jim Williams to approve the Financial Reports, seconded by Ken Roemer, the motion unanimously passed.

VIII. DISCUSSION ITEMS

A. FY ’16 Final Perkins Report (KBOR Approved) – Steve Loewen, Vice President of Instructional Services

- Seven programs are moving to online or hybrid format. 188 course sections are in online or hybrid format.
- Increased student success in developmental math for degree requirement. 75% of our students passed with a C or higher.
- Over 70 articulations with high schools.
- Start Your Own Business Course is now online.
- 360 students across 16 programs are involved in internships and clinicals.
- Seven faculty members completed internships for Professional Development.
- 317 Courses are offered outside of the traditional model. This is a 5% increase from last year.

- B. KBOR Performance Agreements – Lisa Kirmer, Vice President of Student Services
- The Performance Agreements were approved by KBOR and will be in effect during 2017-2019. The 6 Indicators include: 1) Increase first to second year retention rates of college ready cohort; 2) Increase the number of certificates and degrees awarded; 3) Increase the wages of students hired; 4) Increase the number of students who successfully complete a 100 level math course; 5) Increase the number of high school students completing a course with a grade of C or better; 6) Increase the number of Hispanic students who complete a short-term certificate, technical certificate or AAS Degree.
- C. College Report – Dean Hollenbeck, President
- Tech Talk in the morning with Robert Sieberns, Automotive instructor. The Automotive Program has a new lift system for alignment purchased with Perkins money.
 - The Lot at 3643 Laura Lane was sold.
 - Manufacturing Day was last Friday. Over 100 students attended.
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IX. ADJOURNMENT

Grant Riles moved to adjourn the meeting; Joe Pimple seconded. Meeting adjourned at 5:25 PM.