

**Flint Hills Technical College  
BOARD OF TRUSTEES MINUTES  
September 12, 2016**

**I. CALL TO ORDER**

Beth Voorhees, Chair, called the meeting to order at 4:01 P.M.

**II. ROLL CALL**

Members present were: Ken Roemer, Joe Pimple, Mark Remmert, Beth Voorhees, Pat Wiederholt, and Dr. Jim Williams

Absent: Grant Riles

**III. ADOPTION OF THE AGENDA**

Upon a motion made by Mark Remmert to approve the agenda, seconded by Ken Roemer, the motion unanimously passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors.

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

Introduction of New Employees: Amy Coffelt, Dental Hygiene Instructor  
Andrea Tresner, Dental Hygiene Instructor  
Jacqui Schrader, Foundation Administrative Assistant

Beth Kornowski, Adult Education Adjunct Instructor: Beth teaches English as a Second Language in the FHTC Adult Education Center. She is originally from the Philippines and became a naturalized US citizen this year. Beth shared the process she went through to become a US citizen. She has also coached 3 of her students in the process, who have also become US citizens.

Program Highlight: Barb Evans, Emergency Services Instructor, shared highlights from the EMS Program.

- FHTC is a training center for the Heart Association.
- Several counties are enrolled in the FHTC training center: Woodson, Coffey, Clay, and Chase
- ESU, ESU School of Nursing, and Newman Regional Hospital are also enrolled.
- Barb oversees 50 instructors for CPR/First Aid in the area
- There are 18 students in the EMT and AEMT programs
- Pass rates for the National Registry are: EMT – 84% first time and AEMT – 85% first time

Student Recognition: President Dean Hollenbeck shared with the Board that one of the Dental Hygiene Students, Kacy Schlesener, is earning her American FFA degree. The *National FFA Horizons Magazine* had an article about Kacy called "Call of the Quail". Kacy raises quail to sell for meat and relocating.

## **VI. CONSENT AGENDA**

- A. Minutes from August 8, 2016 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements

Upon a motion made by Pat Wiederholt to approve the consent agenda, seconded by Ken Roemer, the motion unanimously passed.

## **VII. ACTION ITEMS**

- A. Approval of Financial Reports - Nancy Thompson, Vice President of Business Services
  - Have received the first half of state aid.
  - Financial aid will come in this week.
  - Have received 90% of Adult Education state aid. The final 10% will be sent in January or February.

Upon a motion made by Dr. Jim Williams to approve the Financial Reports, seconded by Mark Remmert, the motion unanimously passed.

- Approval of Employee Contract Process – Jacinda Kahle, Director of Human Resources

Upon a motion made by Dr. Jim Williams to approve to switch the process from the President of the Board signing each individual contract to the President of the College signing with the approval of the Consent Agenda at the board meetings, seconded by Ken Roemer, the motion unanimously passed.

## **VIII. DISCUSSION ITEMS**

- A. College Report – Dean Hollenbeck, President
  - Air conditioner repairs have been made for the Construction Building and Main Building.
  - FHTC Foundation procured funds for remodeling the conference center.
  - Lisa Kirmer, Steve Loewen and Denise Gilligan attended the HLC Assessment Workshop in Chicago.
  - Manufacturing Day Breakfast will be October 7.
  - The Boy Scouts Merit Badge University will be held at FHTC on Saturday, September 17.

## **IX. ADJOURNMENT**

Dr. Jim Williams moved to adjourn the meeting, Joe Pimple seconded. Meeting adjourned at 5:12 PM.