

**Flint Hills Technical College
BOARD OF TRUSTEES MINUTES
July 11, 2016**

I. CALL TO ORDER

Beth Voorhees, Chair, called the meeting to order at 4:00 P.M.

II. ROLL CALL

New Board Member - Pat Wiederholt was introduced.

Members present were: Ken Roemer, Joe Pimple, Mark Remmert, Beth Voorhees, Grant Riles, and Pat Wiederholt.

Absent: Dr. Jim Williams

III. ADOPTION OF THE AGENDA

Upon a motion made by Ken Roemer to approve the agenda, seconded by Joe Pimple, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors.

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

Introduction of New Employee: Jacinda Kahle, HR Director, began employment on July 5.

Skills USA Championship – Brian Romano, HCA Instructor

Brian took two students (Zach Freiling and Calli Foltz) to the National Skills USA Championship in Louisville, Kentucky. Zach won the Gold Medal for Culinary Arts. The competition included a written test and a cooking competition in which the competitors were given a mystery basket in which they created a menu and prepared a meal. Calli placed 9th in her division.

After Brian completed his report, Dean Hollenbeck informed the board that FHTC has purchased a used food trailer for the Hospitality/Culinary Arts Program. This will be used as an addition to the HCA curriculum.

VI. CONSENT AGENDA

- A. Minutes from June 29, 2016 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Resignations/Retirements

Upon a motion made by Grant Riles to approve the consent agenda, seconded by Mark Remmert, the motion unanimously passed.

VII. ACTION ITEMS

A. Approval of Financial Reports - Nancy Thompson, Vice President of Business Services

- This is a year-end preliminary report. The final year-end report will not be on the agenda for approval until after the auditors have been here in October, as there may be some adjustments made upon recommendation of the auditors.

Upon a motion made by Joe Pimple to approve the Financial Reports, seconded by Ken Roemer, the motion unanimously passed.

B. Approval of Official Depository – Nancy Thompson, Vice President of Business Services

- A new audit regulation: Once a year we need to request approval of the following as official depositories for FHTC monies: Community National Bank, Kansas Municipal Investment Pool and Lyon County State Bank.

Upon a motion made by Pat Wiederholt to approve the three Official Depositories as presented, seconded by Mark Remmert, the motion unanimously passed.

VIII. DISCUSSION ITEMS

A. FY17 Perkins Program Improvement Report – Steve Loewen

FHTC is receiving \$225,005 this year, which is less than what we received last year. This is based on Pell grant recipient numbers. There are nine categories of activity required in the report.

B. 2017-2019 Performance Agreements – Lisa Kirmer

The KS Board of Regents required performance agreements for FHTC to receive possible new funding. Unfortunately there has been no new funding in the last few years. In order to receive 100% funding 51% of the indicators must be met.

C. College Update – Dean Hollenbeck

- a. The new Foundation offices are almost completed.
- b. The Library is being put back in place.
- c. HYG has moved into the old computer lab.
- d. The Computer lab is now in M106.
- e. Classrooms in the construction building have been refurbished and the HOT Program is moving in.
- f. Several changes in staffing have been made.

IX. EXECUTIVE SESSION

Grant Riles moved to adjourn into Executive Session for 15 minutes with President Dean Hollenbeck and Nancy Thompson. Ken Roemer seconded the motion. The meeting adjourned into Executive session at 5:15 PM.

Beth Voorhees called the regular meeting back to order at 5:30 PM. Joe Pimple moved to extend Executive session for 15 minutes. Pat Wiederholt seconded the motion. The meeting adjourned into Executive session at 5:32 PM.

Beth Voorhees called the regular meeting back to order at 5:47 PM.

Upon a motion made by Joe Pimple to approve to sell the property at 3266 Marco Court for \$295,500 with the addendum of real estate purchase document, seconded by Grant Riles, the motion unanimously passed.

X. ADJOURNMENT

Grant Riles moved to adjourn the meeting, Ken Roemer seconded. Meeting adjourned at 5:48 PM.