

Flint Hills Technical College
BOARD OF TRUSTEES MINUTES
May 9, 2016

I. CALL TO ORDER

Beth Voorhees, Chair, called the meeting to order at 4:00 P.M.

II. ROLL CALL

Members present were: Ken Roemer, Joe Pimple, Mark Remmert, Teresa Briggs, Grant Riles, Beth Voorhees and Dr. Jim Williams

III. ADOPTION OF THE AGENDA

Mark Remmert moved to approve the agenda with the addition to add action item (C) to reappoint 3 board members – Joe Pimple, Mark Remmert, and Grant Riles. Teresa Briggs seconded and the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors.

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

- Skills USA State Winners – Brian Romano (HCA Instructor)
Three HCA students competed at the state SkillsUSA competition. Zach Frieling received the gold medal in the Culinary Arts category, Calli Foltz received the gold medal in the Commercial Baking category, and Quenton Criqui earned the silver medal in the Culinary Arts competition. Zach and Calli will compete at the National SkillsUSA competition in June in Lexington, Kentucky.
- Brian Romano, HCA Instructor, received the SousVide Certification.
- Kyle Sumpter, NET Instructor, received the Microsoft Certified Professional Certification.
- Janet Anderson-Story, Librarian, received the CULS (College University Library S) Steve F. Hanschu Distinguished Service Award.
- Kathy Bode, adjunct instructor, has been inducted into the International Nurses' Association. May 6th – 12th is National Nurses Week.
- Chris Wilson and David Budke, IET Instructors, along with 28 IET students volunteered their time to help build a playground for the Strong City Community Park Project.
- IET Student Showcase – IET students worked all year on special projects and presented them at the Student Showcase. Local businesses and area high school students were invited. The top 2 students are Brandon Parra (associates student) and Alex Otte (certification student).

- Steve Loewen, Vice President of Instructional Services – FHTC and KSU have partnered with a 2+2 Agreement where FHTC students can transfer to KSU and pursue a Bachelor of Science degree in Technology Management. All of the programs may participate in this except for BAT.
- Program Highlight – Graphic Arts – Jason Brinkman
 - As of May 9th, GAT has 20 students enrolled for Fall 2016. This is the same as the starting enrollment for Fall 2015 and an 82% increase over this day last year.
 - GAT will be hosting middle school students again this summer for Kids College.
 - Gat student accomplishments:
 - Josh Young redesigned and produced new menus for a restaurant in Burlington, KS. He is applying for the GTM internship this summer.
 - Ashleigh Lawson received an offer from Westar Energy as a Design Tech Intern.
- Entrepreneur Challenge Final Results – Dean Hollenbeck, President. Megan Allen, also a GAT student, took 1st place in the Emporia Entrepreneurship Challenge. She won Best of Show and Grand Champion for the Emporia Show. She took 4th place at the state competition at KSU.
- Dean Hollenbeck, President, was appointed by the Governor to serve on the KS Commission on Disability Concerns.

VI. CONSENT AGENDA

- A. Minutes from April 11, 2016 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Retirements

Upon a motion made by Grant Riles to approve the consent agenda, seconded by Mark Remmert, the motion unanimously passed.

VII. ACTION ITEMS

- A. Approval of Financial Reports
Nancy Thompson, Vice President of Business Services, gave the financial report. Highlights from her report are:
 - At the end of April revenue is on target.
 - Most of the HYG remodel funds have been spent.
 - We are receiving reimbursements from KanTrain.
 - Overall, if we should end the year within our budget.

Upon a motion made by Dr. Jim Williams to approve the Financial Reports, seconded by Teresa Briggs, the motion unanimously passed.

- B. Approval of Overload Policy Change – Steve Loewen, Vice President of Instructional Services
A change to the Overload Policy has been proposed due to some summer requests that had to be denied because of the language in the policy. The proposed change will be more specific. Amendment: Change 2nd bullet point to “meet with academic advisor/program director or instructor”.

Upon a motion made by Dr. Jim Williams to approve the change to the Overload Policy, seconded by Ken Roemer, the motion unanimously passed.

C. Reappointment of members.

Upon a motion made by Teresa Briggs to reappoint Grant Riles, Mark Remmert and Joe Pimple to the FHTC Board of Trustees for a 4-year term, seconded by Ken Roemer, the motion unanimously passed.

VIII. DISCUSSION ITEMS

A. FY '17 Budget Draft – Nancy Thompson, Vice President of Business Services

As of this time FHTC has received no information from the State concerning funding for next year, therefor, the FY '17 Budget Draft is based on the flat rate from this past year.

B. College Report - Dean Hollenbeck, President

- Graduation is Saturday, May 2st.
- Washburn Federal Audit for KanTrain went well.
- FHTC has not received an official report from HLC yet.

IX. ADJOURNMENT

Grant Riles moved to adjourn the meeting, Ken Roemer seconded. Meeting adjourned at 5:52 pm.