

**Flint Hills Technical College**  
**BOARD OF TRUSTEES MINUTES**  
**March 14, 2016**

**I. CALL TO ORDER**

Beth Voorhees, Chair, called the meeting to order at 4:00 P.M.

**II. ROLL CALL**

Members present were: Teresa Briggs, Beth Voorhees, Dr. Jim Williams, Grant Riles, and Ken Roemer  
Absent: Joe Pimple and Mark Remmert

**III. ADOPTION OF THE AGENDA**

Upon a motion made by Dr. Jim Williams to approve the agenda, seconded by Teresa Briggs, the motion unanimously passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors.

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

Introduction of the new Financial Aid Officer – Erin Way

Paul Kennedy, Culinary Arts Instructor, has received the Culinary Educator Certification from the American Culinary Federation.

Rhonda Weatherbie, Dental Hygiene Instructor, reported that FHTC has an Articulating Agreement with Wichita State University's Bachelor of Science in Dental Hygiene. FHTC students graduating with an AAS Degree in Dental Hygiene will be able to transfer all credits to WSU towards a Bachelor's degree in Dental Hygiene.

**VI. CONSENT AGENDA**

- A. Minutes from February 8, 2016 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Retirements
- D. Sale of Assets

Upon a motion made by Grant Riles to approve the consent agenda, seconded by Ken Roemer, the motion unanimously passed.

## **VII. ACTION ITEMS**

### **A. Approval of Financial Reports**

Nancy Thompson, Vice President of Business Services, gave the financial report. Highlights from her report are:

- Received SB 155 money for Fall 2015, which was slightly higher than anticipated.
- Revenues are on target after fall enrollment. They are lower than this point last year but expenses are lower as well.
- Accounts receivable is a little higher than last year, in part due to more students using the online payment plan.
- Adult Ed is right on target with spending and revenue.

Upon a motion made by Teresa Briggs to approve the Financial Reports, seconded by Ken Roemer, the motion unanimously passed.

### **B. Approval of Tuition and Fees for 2016-2017**

Lisa Kirmer, Vice President of Student Services, presented the proposed tuition and fees for the 2016-17 school year. All tuition will remain the same with no increase except for the Dental Hygiene differential tuition which will increase from \$250 per credit hour to \$295. Increase in the college fees from \$40 - \$44 per credit hour will help cover an advisor position. The advisor position was recommended by the HLC representatives at their visit on March 7 & 8.

Upon a motion made by Grant Riles to approve the 2016-2017 Tuition and Fees proposal, seconded by Teresa Briggs, the motion unanimously passed.

### **C. Approval of Revised HCA Program Application Recommended to KBOR**

Steve Loewen, Vice President of Instruction, presented the proposal to approve the Revised HCA Program Application to the Kansas Board of Regents. The revisions are based on alumni feedback and the desire to remain current in the industry.

Upon a motion made by Dr. Jim Williams to approve the Revised HCA Program Application, seconded by Ken Roemer, the motion unanimously passed.

## **VIII. DISCUSSION ITEMS**

### **A. Open House**

Lisa Kirmer, Vice President of Student Services, invited the Board Members to attend the Open House on Saturday, April 2<sup>nd</sup> from 9am – 12pm.

### **B. HLC Visit Update**

Lisa Kirmer, Vice President of Student Services, reported that FHTC will get a report back in about a month from the HLC team. The visit went well and the HLC team was impressed with the investment of everyone – faculty, staff and students.

### **C. March 1 Perkins Program Improvement Grant Quarterly Report**

Steve Loewen, Vice President of Instruction, shared highlights from the Perkins Report.

- Strengthened student numeric skills in the 2 required math courses. Passing rates were higher than the 64% benchmark that was established with KBOR.

- Hosted our first Transfer Fair on February 20. Five universities participated. Hosted a Parent Night with 23 students and over 50 parents attending.

D. College Report - Dean Hollenbeck, President

- a. The house on Marco Court is under contract to be sold.
- b. On March 11<sup>th</sup> members of the negotiations team attended training from KASB.
- c. Dean attended a reception for the Start Your Own Business classes. Close to 200 students have taken the class over the past 10 years and 55 businesses have started over the 10 year period.

**E. EXECUTIVE SESSION**

At 4:54 PM Ken Roemer made a motion to go into Executive Session for 20 minutes with the Board, Dr. Dean Hollenbeck, and the executive team. Grant Riles seconded; motion passed. The meeting adjourned to Executive Session.

The Board reconvened at 5:07 PM.

Upon a motion by Ken Roemer to approve the Resolution to suspend the Construction Technology program, seconded by Grant Riles, the motion unanimously passed.

**F. ADJOURNMENT**

Upon a motion made by Dr. Jim Williams, seconded by Teresa Briggs, the meeting adjourned at 5:23 PM.