

**Flint Hills Technical College**  
**BOARD OF TRUSTEES MINUTES**  
**January 11, 2016**

**I. CALL TO ORDER**

Beth Voorhees, Chair, called the meeting to order at 4:00 P.M.

**II. ROLL CALL**

Members present were: Teresa Briggs, Ken Roemer, Beth Voorhees, Joe Pimple, Dr. Jim Williams, and Mark Remmert

Absent: Grant Riles

**III. ADOPTION OF THE AGENDA**

Correction to the Agenda – There will be no Program Highlight due to conflict of schedule for Stacy Swift.

Upon a motion made by Teresa Briggs to approve the corrected agenda, seconded by Ken Roemer, the motion unanimously passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors.

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

No Program Highlight.

**VI. CONSENT AGENDA**

- A. Minutes from December 14, 2015 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Retirements

Upon a motion made by Dr. Jim Williams to approve the consent agenda, seconded by Joe Pimple, the motion unanimously passed.

**VII. ACTION ITEMS**

- A. Approval of Financial Reports  
Nancy Thompson, Vice President of Business Services, gave the financial report. Highlights from her report are:

- The beginning balance numbers have been changed. The FY15 audit adjustments changed some of the beginning balances.
- Our revenue is running a little lower than budgeted
- Adult Ed – cash flow is good.
- Some expenses have come in for the Hygiene remodel.
- Have not received our secondary tuition payment yet.

Upon a motion made by Dr. Jim Williams to approve the Financial Reports, seconded by Teresa Briggs, the motion unanimously passed.

B. Approval of RFPs for Welding Equipment – Nancy Thompson, Vice President of Business Services

Upon a motion made by Mark Remmert to approve to accept the bids for the welding equipment, seconded by Jim Pimple, the motion unanimously passed.

## **VIII. DISCUSSION ITEMS**

A. Spring Enrollment Report – Lisa Kirmer, Vice President of Student Services

- Head count is good compared to last spring.
- Still enrolling students.
- Program enrollment is stable, non-degree seeking enrollment is up.

B. College Report – Dean Hollenbeck, President

- Dean invited the board members to a luncheon on March 7, 2016 with the HLC visitors.

## **IX. ADJOURNMENT**

Upon a motion made by Teresa Briggs to adjourn, seconded by Ken Roemer, the meeting adjourned at 5:07 P.M.