

**Flint Hills Technical College**  
**BOARD OF TRUSTEES MINUTES**  
**August 10, 2015**

**I. CALL TO ORDER**

Mark Remmert, Vice Chair, called the meeting to order at 4:06 P.M.

**II. ROLL CALL**

Members present were: Joe Pimple, Mark Remmert, Grant Riles, Ken Roemer, and Dr. Jim Williams

Absent: Mary Beth Voorhees, Teresa Briggs

**III. ADOPTION OF THE AGENDA**

Upon a motion made by Dr. Jim Williams to approve the agenda, seconded by Joe Pimple, the motion unanimously passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors.

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

Steve Loewen, Vice President of Instruction, introduced the following new instructors:

- Kyle Sumpster – Network Technology
- Harlan Anderson – Welding Technology
- Paul Kennedy – Culinary Arts
- Leann Garcia – English Composition

**VI. CONSENT AGENDA**

- A. Minutes from July 13, 2015 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Retirements

Upon a motion made by Grant Riles to approve the consent agenda, seconded by Ken Roemer, the motion unanimously passed.

## **VII. ACTION ITEMS**

### **A. Approval of Financial Reports**

Nancy Thompson, Vice President of Business Services, gave a financial report. Highlights from her report are:

- Student fees are high – Hygiene students purchased tools through FHTC this fall semester.
- Salary Expense – Salary higher than last year due to payroll dates.
- Equipment Expense – higher due to IT equipment purchases for new year.
- Lease payment for the South Campus has been paid – last year it was paid in October.
- Adult Ed – very little expense so far
- Adult Ed – State monies were received in July last year, this year we will receive in August.
- Auditors will be here the last week of September.

Financial Aid transposition error was noted.

Upon a motion made by Dr. Jim Williams to approve the financial report pending correction of transposition error, seconded by Grant Riles, the motion unanimously passed.

### **B. Approval to accept bid for Instrumentation Trainers for IET Program**

Nancy Thompson, Vice President of Business Services, presented the bid for Instrumentation Trainers for IET Program – Perkins Grant will be used for purchase.

Upon a motion made by Dr. Jim Williams to approve the acceptance of the bid for Instrumentation Trainers for IET Program, seconded by Ken Roemer, the motion unanimously passed.

### **C. Approval of Master Agreement FY 16.**

- Changes from last year were highlighted – most were wording and language changes.
- No significant changes.

Upon a motion made by Dr. Jim Williams to approve the FY 16 Master Agreement, seconded by Joe Pimple, the motion unanimously passed.

## **VIII. DISCUSSION ITEMS**

### **A. Job Placement Report**

Lisa Kirmer, Vice President of Student Services, presented the Job Placement Report for 2014.

## B. College Report

Dean Hollenbeck, President, gave a college report. Highlights from his report are:

- 24 students took the Dental DANB test and all passed all 3 components
- We have 19 Programs that we match up with industry in our community and region. Our locality is statewide.
- Power Plant Technology program has 70 students with outreach facilities in Kansas City, Topeka and Garden City. We hope to impact the enrollment in the Welding Program with the use of the federal grant, as we have with the Power Plant Program.
- The Grand Opening for the Welding Technology Building was a huge success.
- Technical College Presidents and CFOs met this week to discuss the tiered funding formula from the legislature and how it will affect us.
- We are moving forward with changes in the Dental Hygiene Program facilities to bring the program back to the main campus. We will, then, release the lease from the Hannah Building. Next year.
- A small remodel was finished in the Culinary Arts Department this summer.

## IX. EXECUTIVE SESSION

At 5:49 P.M. a motion was made by Ken Roemer to go into Executive session for 5 minutes, seconded by Joe Pimple, the motion unanimously passed.

The meeting went back into open session at 5:54 P.M.

Dr. Jim Williams moved for approval of President Dean Hollenbeck's FY 16 Contract, seconded by Grant Riles, the motion unanimously passed.

## X. ADJOURNMENT

Upon a motion made by Ken Roemer to adjourn, seconded by Joe Pimple, the meeting adjourned at 5:57 P.M.