

**Flint Hills Technical College**  
**BOARD OF TRUSTEES MINUTES**  
**July 13, 2015**

**I. CALL TO ORDER**

Mark Remmert, Vice Chair, called the meeting to order at 4:02 p.m.

**II. ROLL CALL**

Members present were: Teresa Briggs, Joe Pimple, Mark Remmert, Grant Riles, Ken Roemer, and Dr. Jim Williams

Absent: Mary Beth Voorhees

**III. ADOPTION OF THE AGENDA**

Upon a motion made by Teresa Briggs to approve the agenda, seconded by Ken Roemer, the motion unanimously passed.

**IV. OPPORTUNITY FOR VISITORS TO BE HEARD**

No visitors.

**V. AWARDS, RECOGNITIONS, ACHIEVEMENTS**

Steve Loewen reported on the National SKILLS USA Contest in Louisville, Kentucky. Zach Frieling, Culinary Arts Student, placed 7<sup>th</sup> in the nation. Zach had placed 1<sup>st</sup> in the State previously.

Kim Dhority reported on the National PBL Contest. The contest was in Chicago the 3<sup>rd</sup> week of June. Two students, Tommy Thompson and Sarah Stewart, each participated in 2 events. Sarah placed 10<sup>th</sup> in Word Processing. The students also participated in the Regional and National Voting.

**VI. CONSENT AGENDA**

- A. Minutes from June 8, 2015 Board Meeting
- B. Minutes from June 25, 2015 Special Board Meeting
- C. Warrants
- D. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Retirements
- E. Board Calendar for FY 2015-2016

Upon a motion made by Ken Roemer to approve the consent agenda, seconded by Joe Pimple, the motion unanimously passed.

## **VII. ACTION ITEMS**

### **A. Approval of Financial Reports**

Nancy Thompson, Vice President of Business Services, gave a financial report. Highlights from her report are:

- The annual audit will be the last week in September.
- The accounts receivable balance is \$30,000 less than last year.
- The 2<sup>nd</sup> secondary tuition payment was received and was more than anticipated.
- Extra expenses for this month were: salary benefits for faculty, Jenzabar software bill.
- Adult Ed credit recovery – able to put more money back into carry over.
- Adult Ed local expenses – had more dollars this year that had to be spent
- Bookstore account and some grants will get adjusted when the auditor comes.
- At this point the year ended with a deficit of \$34,600; taken out of cash reserve. This amount will change after audit adjustments are entered.

Upon a motion made by Grant Riles to approve the financial report, seconded by Dr. Jim Williams, the motion unanimously passed.

## **VIII. DISCUSSION ITEMS**

### **A. FY 16 Perkins Application**

Steve Loewen, Vice President of Instruction, reported on the FY 16 Perkins Application. FHTC has been allocated \$261,275 (a 26% increase from last year) of federal Perkins dollars for FY '16.

### **B. College Report**

Dean Hollenbeck, President, gave a college report. Highlights from his report are:

- Some of the FHTC Executive Team attended the annual Association of Technical Colleges Conference in Beloit, Kansas.
  - Presentation from Randy Watson, Commissioner of Education – Looking at emphasizing the Technical piece of education through SB 155.
- Elaine Frisbee from KBOR reported on State Budgets.
  - Colleges may get more reductions from the State.
  - Tiered and non-tiered programs new formula.
  - SB155 is on a tiered basis.
- Dean will be meeting with Jackie Vietti, ESU Interim President, concerning partnerships with ESU.
- Jessica Hopkins, Marketing Coordinator, is working on the 3<sup>rd</sup> volume of the Collaborate Annual Report.
- New Welding Building Open House is Wednesday, August 5<sup>th</sup> from 4:30 – 6:30 p.m.

- Harlan Anderson was hired as a full time Welding instructor.
- Still looking for Culinary Arts Instructor and Dean of Instruction position.

**IX. ADJOURNMENT**

Upon a motion made by Grant Riles to adjourn, seconded by Ken Roemer, the meeting adjourned at 4:50 p.m.