

Flint Hills Technical College
BOARD OF TRUSTEES MINUTES
April 13, 2015

I. CALL TO ORDER

Mark Remmert, Vice-Chair, called the meeting to order at 4:02 p.m.

II. ROLL CALL

Members present were: Teresa Briggs, Joe Pimple, Mark Remmert, Grant Riles, Ken Roemer, and Dr. Jim Williams.

Absent: Mary Beth Voorhees

III. ADOPTION OF THE AGENDA

Upon a motion made by Ken Roemer to approve the agenda, seconded by Joe Pimple, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors.

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

Steve Loewen, Vice President of Instructional Services, recognized Don Eusey for receiving his certification in Microsoft Office Specialist Word 2013. Don is an instructor in the Business Administration Technology program. Steve stated it is quite an accomplishment for the BAT program to have one of the instructors have this certification. Don reported that the BAT program is now part of the IT Academy. The academy was put together by the Board of Regents and the Kansas Department of Education in an effort to encourage technical education. An arrangement was made with Microsoft/ Ceriport that would allow high school and post-secondary institutions to get access to materials, professional development, and training with certification vouchers for all students who come to FHTC. Through the academy the program will receive 500 vouchers, which will be a huge savings for the students and the college.

Steve Loewen, Vice President of Instructional Services, wanted to recognized students from FHTC who were part of the Emporia Entrepreneur Challenge. The competition was open to Emporia State University and Flint Hills Technical College students. Three teams from FHTC have made it to the semi-final rounds and judging will be on April 21. Those students are: Bryce Dakin and Tyson Johnson, IET students, and two students who were part of the "Start Your Own Business" class, Casey Cagle and Timothy Gogolsky.

Karen Christy, reported that Mark Ryan Haag, a former CPD student from FHTC, has written two books and one has been published. The title of the book is Bloodletting and can be purchased on Amazon. Karen handed out an information sheet about the book.

Jessica Hopkins, Marketing Coordinator, spoke about marketing for FHTC. Jessica handed out and reviewed an informational sheet about marketing at FHTC and a booklet on how Technical Education Pays. Jessica noted that one of the survey results showed that 47% of the respondents heard about FHTC through word of mouth.

VI. CONSENT AGENDA

- A. Minutes from March 9, 2015 Board Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Classified & Unclassified Contracts

Upon a motion made by Teresa Briggs to approve the consent agenda, seconded by Grant Riles, the motion unanimously passed.

VII. ACTION ITEMS

- A. Approval of Financial Reports

Nancy Thompson, Vice President of Business Services, gave a financial report. Highlights from her report are:

- Revenue not coming in as quickly as it is going out, due to not as many tuition and fees coming in from classes.
- Cash flow balance looks good compared to last year.
- Expenses for the month are lower compared to last month, but still higher compared to last year.
- AEC – having to do some adjusting to state and local expenses.
- Nancy and AEC director working with school district on their credit recovery dollars.
- In Other funds, another line was added for the new federal grant, KanTrain
- Financials are in line where the college expected to be.
- A line item was added for the new welding building remodel and those expenses are kept separately to keep track of donated dollars versus the federal grant dollars.

Upon a motion made by Grant Riles to approve the financial report, seconded by Dr. Jim Williams, the motion unanimously passed.

VIII. DISCUSSION ITEM

- A. Graduation

Lisa Kirmer, Vice President of Student Services, handed out an invitation to spring graduation to board members. Graduation is scheduled for Saturday, May 16, 2015 at William Lindsay White Auditorium.

- B. Strategic Plan Report

Lisa Kirmer, Vice President of Student Services, gave the report for Rachael LeClear. Lisa handed out a rough draft for the FY 2015-2020 Strategic Plan. Lisa reviewed each of the 3 Goals and Strategies with the board members.

C. Perkins Quarterly Report

Steve Loewen, Vice President of Instructional Services, handed out a FY'15 Perkins Program Improvement Grant March 1, 2015 Progress report. The report was a quick summary of what has been happening in the 9 areas for the federal dollars and the local dollars. Some of the highlights from Steve's report are:

- Developing new courses/curriculum and /or transitioning courses into an online format for several programs.
- Meeting monthly with the Flint Hills Career Cluster Consortium members.
- Hosting and assisting with the "Starting Your Own Business" entrepreneurship class, with a 137% increase in enrollment from previous spring class.
- Using the Core Abilities web-based tools to assess and conference with students.
- Improve, Expand and Modernize Program Activities.
- 80% of math students successfully completed a 100-level math course with a "C" or better in the fall semester.

D. College Report

Dean Hollenbeck, President, gave a college report. Highlights from his report are:

- Administration is having many budget meetings and working on 2016 budget issues.
- The budget is in limbo from the state level. The House and the Senate are not in agreement on the budget, so at this time the college does not know what the impact is going to be. 2% of the allocation has already been taken away.
- There has been discussion on Tiering classes and Non-Tiering classes. There have been some adjustments made from the state on these.
- Andy Thompkins, KBOR president, is retiring.
- Locally, the facilities are being kept up.
- The white fence at the new welding building was driven through over the weekend and all destroyed.
- Faculty and many at the college are working on recruitment efforts, with phone calls to prospective students.

IX. EXECUTIVE SESSION

A motion was made by Joe Pimple to go into executive session at 5:40 p.m. for 20 minutes, seconded by Dr. Jim Williams, the motion unanimously passed. Steve Loewen, Nancy Thompson, and Lisa Kirmer were asked to stay for the executive session. At 6:00 p.m. the board went back into open session. Back in open session President Hollenbeck asked for someone from the board to attend faculty negotiations. Joe Pimple said he would represent the board.

X. ADJOURNMENT

Upon a motion made by Dr. Jim Williams to adjourn, seconded by Grant Riles, the meeting adjourned at 6:01 p.m.