

Flint Hills Technical College
BOARD OF TRUSTEES MINUTES
July 14, 2014

I. CALL TO ORDER

Vice- Chair, Mark Remmert, called the meeting to order at 4:00 p.m.

II. ROLL CALL

Members present were: Mark Remmert, Teresa Briggs, Dr. Jim Williams, and Grant Riles.

Absent: Mary Beth Voorhees and Joe Pimple

III. ADOPTION OF THE AGENDA

Upon a motion made by Teresa Briggs to accept the agenda, seconded by Grant Riles, the motion unanimously passed.

IV. OPPORTUNITY FOR VISITORS TO BE HEARD

No visitors.

V. AWARDS, RECOGNITIONS, ACHIEVEMENTS

Monica Graves handed out a 5 year DANB Program Performance Report. Monica stated that since 2010 the program has had an overall pass rate of 97.8 in all categories and FHTC leads in almost all categories, except for the year 2012-2013. The Commission on Dental Accreditation will be on campus for a site visit on September 4th and 5th.

Kim Dhority reported that two students traveled to Nashville the end of June to compete in the National PBL (Phi Beta Lamda) Competition. The students who represented Flint Hills Technical College were Josh Williams and Jessica Roby. Josh Williams spoke about his event, A Small Business Plan.

Kathy Bode handed out information on documentation for Re-Approval of Practical Nursing Programs in Kansas. Kathy reviewed the recommendations from the Accrediting Agency with the board members and how the recommendations have been taken care of.

Ron Cahoone gave a report on the Machine Tool Technology Program. Ron stated that the course was designed by an Advisory Committee 18 years ago to emphasize getting student's jobs and teaches the students Master Cam and CNC. The program is a 13 month course and this year there were 19 students in the morning and 12 students in the afternoon. There were 12 students this summer in the Associate Degree program. Ron stated that placement for these students is very good, there is a high demand for this kind of training.

CONSENT AGENDA

- A. Minutes from June 9, 2014 Meeting
- B. Warrants
- C. New Staff Appointments/Adjunct Contracts/Mutual Consent Contracts/Classified & Unclassified Contracts

Upon a motion made by Dr. Jim Williams to approve the consent agenda, seconded by Teresa Briggs, the motion unanimously passed.

VI. ACTION ITEMS

- A. Approval of Financial Reports

Nancy Thompson, Vice President of Business Services, gave a financial report. Highlights from her report are:

- At the end of fiscal year, approximately \$140,000 was put back into cash reserves, subject to change after audit adjustments.
- The AR balance went up another \$17,000, compared to the end of last year.
- Expenses were within the total budget, but a few categories went over.
- AEC had a carry over, with the Credit Recovery money coming in in the month of June.
- Everything in line with budget for the Other Funds.

Nancy stated that the auditors will be at the college the end of August and she will have the audit adjustments after that.

Upon a motion made by Grant Riles to approve the financial report, seconded by Dr. Jim Williams, the motion unanimously passed.

- B. Approval to purchase building for Welding

Dean Hollenbeck, President, asked for approval to purchase the building on West 6th Avenue in the amount of \$195,000. The building would be a lease/purchase agreement for 6 years set up with Core First. Board members received conceptual drawings that illustrate the renovations and a conceptual estimate of cost from Emig and Associates for their review. Currently the program has 35 student headcount and the building could be finished by October 2015.

Upon a motion made by Teresa Briggs to approve the purchase of the building and 10 acres on West 6th Avenue, seconded by Grant Riles, the motion unanimously passed.

VII. DISCUSSION ITEMS

- A. FY' 15 Perkins Program Improvement Grant

Steve Loewen, Vice President of Instructional Services, reviewed the FY' 15 Perkins Program Improvement Grant Local Plan with board members. Steve stated there is a decrease of \$206,599 from last year and the 9 activities to be completed are for a program of study.

B. FY'14 FHTC Noel-Levitz Student Satisfaction Survey Results

Steve Loewen, Vice President of Instructional Services, reviewed the report with the board members. Steve stated that the results show that FHTC students are more satisfied with their experiences, than students at other 2 year colleges and FHTC students are more satisfied than they were 2 years ago.

C. Program/Labor Stats

Steve Loewen, Vice President of Instructional Services, and Janet Anderson-Story, Director of Library Services, reviewed the report on agribusiness employment and FHTC program supply/demand analysis.

D. College Report

Dean Hollenbeck, President, gave a college report. Highlights from his report are:

- The solar panels are in and operational.
- Attended the Technical Colleges retreat at Manhattan. There is still discussion about the Tier funding and the shortfall.
- Enrollment is down for Fall 2014-15 by 40 FTE students from last year.

VIII. EXECUTIVE SESSION

Upon a motion made by Teresa Briggs to go into executive session for 15minutes, seconded by Dr. Jim Williams, the motion unanimously passed.

IX. ADJOURNMENT

Upon a motion made by Teresa Briggs to adjourn, seconded by Dr. Jim Williams, the motion unanimously passed.

The meeting adjourned at 6:15 p.m.